

# PRIVACY POLICY AND COOKIES OF THE WEBSITE

## BOSMA-GROUP.EU

### GENERAL PROVISIONS

This privacy policy of the website available at the internet address <https://www.bosma-group.eu> (the '**Website**' or the '**Site**') is informative, which means that it is not a source of obligations for users of the Website. The privacy policy contains, in particular, rules for the processing of personal data by the Website's Controller, including the grounds, purposes and scope of processing of the personal data and the rights of data subjects, as well as information on the use of cookies and analytical tools.

The Controller of the personal data collected via the Website is B.G.E. AUTOMOTIVE SOLUTIONS SPÓŁKA Z OGRANICZONĄ ODPOWIEDZIALNOŚCIĄ with its headquarters in Poznań, entered into the Register of Entrepreneurs of the National Court Register under KRS (National Court Register) number 0000415969; the court of registration at which the company's documentation is kept is the District Court Poznań Nowe Miasto i Wilda in Poznań, 8th Commercial Division of the National Court Register; the company's headquarters address and correspondence address is ul. Głogowska 16, 60-734 Poznań, NIP (Tax ID): 7792404804, REGON (National Business Registry number): 302076720, e-mail address: [poland@bosma-group.eu](mailto:poland@bosma-group.eu), telephone number: +48 61 65 23 660, fax: +48 61 65 23 661 (standard fee as per to the provider's fees) ('**B.G.E. AUTOMOTIVE SOLUTIONS**', the '**Owner**' or the '**Controller**').

The personal data on the Website are processed by the Controller pursuant to applicable law, in particular in compliance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (the '**GDPR**'). The official text of the GDPR is available at <http://eur-lex.europa.eu/legal-content/PL/TXT/?uri=CELEX%3A32016R0679>

Use of the Website is voluntary. The use of the Website does not require users to provide their personal data, except to use the contact form available on the Website; in such a case, it is necessary for users to provide their contact details (a contractual requirement) to the extent specified in the regulations of use of the Website (name and address, and e-mail address), and if they are not provided, the contact form cannot be sent.

The Controller shall do its utmost to protect the interests of its data subjects' personal data it processes, and in particular shall be responsible for and guarantee that the data it collects are: (1) processed lawfully; (2) collected for specified and legitimate purposes and not further processed in a manner that is incompatible with those purposes; (3) factually correct and adequate in relation to the purposes for which they are processed; (4) kept in a form that permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed, and (5) processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures.

Taking into account the scope, context and purposes of processing as well as the risks of varying likelihood and severity for rights and freedoms of natural persons posed by the processing, the Controller shall implement appropriate technical and organisational measures so that the processing can take place in compliance with this regulation, and that it is able to prove it. These measures shall be reviewed and updated if necessary. The Controller shall use technical measures to prevent the acquisition and modification of personal data sent electronically by unauthorised persons.

### CONTACT DETAILS

#### Controller's contact details:

B.G.E. AUTOMOTIVE SOLUTIONS SPÓŁKA Z OGRANICZONĄ ODPOWIEDZIALNOŚCIĄ ul. Głogowska 16, 60-734 Poznań

e-mail: [poland@bosma-group.eu](mailto:poland@bosma-group.eu)

phone: +48 61 65 23 660

fax +48 61 65 23 661

### GROUND FOR DATA PROCESSING

The Controller is authorised to process personal data in cases where and to the extent that at least one of the following applies: (1) the data subject has given consent to the processing of his or her personal data for one or more specific purposes; (2) processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract; (3) processing is necessary for compliance with a legal obligation to which the Controller is subject; or (4) processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child.

The processing of personal data by the Controller each time requires at least one of the grounds indicated above to be present. The specific grounds for processing the Website users' personal data by the Controller are listed in the next section of the privacy policy – in relation to a given purpose of data processing by the Controller.

## PURPOSE, GROUND, PERIOD AND SCOPE OF PROCESSING DATA ON THE WEBSITE

Each time, the purpose, ground, period, scope and recipients of the personal data processed by the Controller shall result from actions taken by a given user on the Website. The Controller may process personal data on the Website for the following purposes, on the following grounds, during the following periods and in the following scope:

Purpose of data processing	Legal ground for data processing and storage	Scope of processed data
<b>Answering enquiries sent via the contact form</b>	<p>Depending on the purpose of the contact:</p> <p>1) Article 6(1)(b) of the GDPR (performance of a contract or in order to take steps at the request of the data subject prior to entering into a contract) or</p> <p>2) Article 6(1)(f) of the GDPR (legitimate interests of the Controller)</p> <p>The data are stored, depending on the legal ground, respectively:</p> <p>1) for the period necessary to take steps at the request of the data subject prior to entering into a contract, and if a contract has been concluded, for the period necessary for its execution, termination or expiry of a contract concluded in another manner, or</p> <p>2) for the duration of the legitimate interest pursued by the Controller, but no longer than for the period of the statute of limitations of claims against the data subject, due to the business activity conducted by the Controller. The statute of limitations period is determined by the law, in particular by the Polish Civil Code (the basic period of limitation for claims related to conducting economic activity is three years).</p>	<p>The maximum scope: name and surname, e-mail address.</p>

## DATA RECIPIENTS ON THE WEBSITE

The Controller shall not transfer the personal data of Website users to external entities.

## RIGHTS OF THE DATA SUBJECT

1. **The right to access, rectification, restriction, erasure and portability** – the data subject has the right to request the Controller to access their personal data, rectify them, erase ('right to be forgotten') or restrict processing, has the right to object to the processing, and has the right to data portability. Detailed conditions regarding the exercise of the abovementioned rights are listed in Articles 15-21 of the GDPR.
2. **The right to withdraw consent at any time** – an individual whose data is processed by the Controller on the basis of expressed consent (pursuant to Article 6(1)(a) or Article 9(2)(a) of the GDPR) has the right to withdraw consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal.
3. **The right to lodge a complaint with a supervisory authority** – an individual whose data is processed by the Controller, has the right to lodge a complaint with a supervisory authority in the manner and mode specified in the provisions of the GDPR and Polish law, in particular the Polish Personal Data Protection Act. The supervisory authority in Poland is the President of the Polish Personal Data Protection Office.
4. **The right to object** – the data subject shall have the right to object, on grounds relating to his or her particular situation, at any time to processing of personal data concerning him or her which is based on point (e) or (f) of Article 6(1) (the public interest or tasks), including profiling based on those provisions. The Controller shall no longer process the personal data unless the Controller demonstrates compelling legitimate grounds for the processing that override the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of legal claims.
5. **Right to object to direct marketing** – where personal data are processed for direct marketing purposes, the data subject shall have the right to object at any time to processing of personal data concerning him or her for such marketing, which includes profiling to the extent that it is related to such direct marketing.

In order to exercise the rights referred to in this item of the privacy policy, you can contact the Controller by sending a relevant message in writing or via e-mail to the Controller's or the Controller's Data Protection Inspector's address specified at the beginning of the privacy policy, or using the contact form available on the Website.

## **COOKIES ON THE WEBSITE, PERFORMANCE DATA, ANALYTICS AND SERVER LOGS**

Cookie files (cookies) are small bits of text in the form of text files sent by the server and saved on the Website visitor's end device (for example, on the hard drive of a computer, laptop, or a smartphone memory card – depending on what device is used by the visitor to our Website). Detailed information about cookies, as well as the history of their creation can be found, among others, at <http://pl.wikipedia.org/wiki/Ciasteczko>.

The Controller may process data contained in Cookies when users use the Website for the following purposes: (1) using basic Website functionalities, such as session maintenance, storage of dynamic data, for example, statistics and summaries; (2) adapting the content of the Website to individual preferences of the Service Recipient (for example, regarding language); (3) create statistics that help understand how the users of the Website use it, which allows its structure and content to be improved.

The Website uses two basic types of cookies – 'session' and 'persistent' cookies. 'Session' cookies are temporary files that are stored on the user's end device until the user logs out, leaves the website, or turns off the software (web browser). 'Persistent' cookies are stored on the user's end device for the period of time specified in the cookie file parameters, or until the user deletes them.

Usually, most web browsers available on the market accept cookies by default. Each user has the option of defining the terms of use of cookies in their browser's settings. This means that you can, for example, partially restrict (for example, temporarily) or completely disable the option of saving cookies; in the latter case, however, this may affect some of the Website's functionalities (for example, it may be impossible to remember the choice of the Website's language).

In terms of Cookies, browser settings are important from the point of view of consent to the use of Cookies by the Website and its Controller; in accordance with the law, such consent can also be expressed through the settings of the web browser. If you do not wish to provide such consent, the web browser's Cookie settings must be changed accordingly.

Detailed information on changing Cookie settings and their self-removal in the most popular web browsers is available in the help section of the web browser and on the following sites (just click the relevant link):

[in Chrome](#)

[in Firefox](#)

[in Internet Explorer](#)

[in Opera](#)

[in Safari](#)

[in Microsoft Edge](#)

The Controller may use the services of Google Analytics and Universal Analytics provided by Google Inc. (1600 Amphitheatre Parkway, Mountain View, CA 94043, USA) on the Website. These services help the Controller analyse Website traffic. The data collected are processed as part of the above services in an anonymised way (these are the performance data that prevent an individual from being identified) to generate statistics that are helpful in the administration of the Website. These data are aggregate and anonymous in nature, i.e. they do not contain identifying features (personal data) of individuals visiting the Website. Using the above services on the Website, the Controller collects such data as the source and medium of acquiring Website visitors and how they behave on the Website, information about the devices and browsers from which they visit the Website, IP and domain, geographic data and demographic data (age, sex) and interests.

You can easily block Google Analytics from being provided with access to information about your activity on the Website; to this end, you can install a browser plug-in provided by Google Inc. available here: <https://tools.google.com/dlpage/gaoptout?hl=pl>.

## **FINAL PROVISIONS**

The Website may contain links to other websites. The Controller recommends that after visiting other websites, you read the privacy policy of those sites. This privacy policy applies only to the Controller's Website.